**Lytham Parish Council**

**Agenda**

**To all members of Lytham Parish Council**

**You are hereby summoned to attend the meeting of the Parish Council to be held on Tuesday 27th May 2025 at 6.30pm at the Lytham Institute, Lytham St Annes.**

**Gill Flynn**

Interim Clerk

**1.Apologies for absence.**

**2.Declarations of interest and dispensation considerations.**

**3.To approve the minutes of the meeting held on 14th May 2025.**

**4.Public participation**

Matters brought to the parish council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall the section will typically be limited to 20 minutes although the Chair, may at their discretion, extend this.

**5.Financial items.**

5.1 To consider and approve the following payment.

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| --- | --- | --- | --- |
| BACS | Fylde Borough Council | Election recharges | £3,750.00 |

5.2 To consider and approve the purchase of a laptop, mobile and stationery for the Clerk’s office.

5.3 To consider and approve the costs for a Parish Council website and emails accounts for Councillors and the Clerk.

5.4 To consider the draft budget for 2025/2026.

5.5 To consider the update on the new Parish Council bank account.

5.6 To approve the monthly salary payment by BACS to the interim clerk on the 14th of every month.

**6.Consider and approve the production of a Lytham Town map.**

**7.Consider and approve a priority list of works for the Parish Council.**

* Planning & Licensing
* Policing, crime & anti- social behaviour
* Community engagement – Lytham residents, businesses and Fylde Borough Council
* Town & business promotion
* Town infrastructure, cleaning, repair & maintenance
* Title of the council
* Christmas tree and lights

**8.Consider the advertisement for the Clerk’s vacancy, application deadline and interview schedule.**

**9.Date and time of next meetings.**

Press and public are welcome.